



GCIG CERVIX CANCER RESEARCH NETWORK (CCRN)

Sunday, November 17, 2013 1:00 pm – 2:30pm

ROOM 5, UCL Education Centre, London, UK

MINUTES

Present (signed in): H.Kitchener (Chair), W.Small (for D.Gaffney, RT QA Chair), K.Narayan & L.Mileshkin & J.Martyn & M.Quinn (ANZGOG), S.Scholl (EORTC-GCG), B. Stonebraker (GOG), N.Gleeson (ICORG), SY Ryu & B.Choi & JS Kim (KGOG), A.Hiltz (NCIC CTG), T.Gross & G.Thomas (NCI US), K.Han & C.Blattler (PMHC), A.Jhingran & P.Eifel & S.Grover (RTOG), M.Bacon (GCIG Ops), J.deBekkers (Nucletron), C.Greenberg (???)

Regrets (received): D.Gaffney, M.McCormack, L.Mell, C.Kunos, A.Viswanathan, S.Wilailak, G.Stuart.

Welcome & Introductions (and COI declarations) **Additions** to agenda?: none Kitchener

Approval of **Minutes**: May 2013 **Motion**: Mileshkin; seconded: Thomas; all in favour.

UPDATES on CCRN sites: (*current listing **distributed** beforehand*)

- 1) India (Tata, Bangalore, Lucknow and Trivandrum): Indemnity and insurance issues – new national regulations have caused this to become a showstopper for CCRN accredited sites in India. Letter of support sent by HKitchener.
– on hold (OUTBACK).

- 2) Cluj, Romania (used CCRN grant towards developing infrastructure - 2 attended EORTC training in July). Progress continues.
Minsk, Belarus (cleared hurdle of financial support for trial patients; continuing to address infrastructure and insurance issues).
BUT issues unresolved for lead group (INTERLACE). (**action**: Kitchener)

- 3) Bangkok, Thailand – (TACO)
 - i. Ramathabodi site accruing and had successful QC & monitoring visit;
 - ii. Siriraj & Pramongkutkloa sites visited and approved with a few contingencies (infrastructure). Communication has blocked.
 - iii. Appears to be Thai-KGOG contract “misunderstandings”.
 - iv. (**action:** Kitchener).

- 4) Viet Nam, Ho Chi Minh City, Oncology Hospital – site visited and approved with a few contingencies (mainly infrastructure); Ethics Approval received; activation in progress. (TACO)

- 5) SHAPE protocol amendments distributed. Await feedback from sites.

- 6) Moscow, Russia (TACO) --- rpc completed and approved. Pre-site review visit, capability questions re: ind. & ins. & safety – pending.
T.Gross shared information regarding NCI Global Health initiatives in Russia.
Plan: teleconference to further discuss CCRN & NCI Global collaboration in Russia (**action:** MBacon & MPowers)

- 7) Brazil – MDAnderson Global Network recommendation. (**action:** Martyn)

- 8) Capetown, S.A. – Kotzen & Denny --- no funds to conduct academic trials (INTERLACE).

- 9) LaHore, Pakistan – visited without rpc; Narayan is mentoring RT Onc.; await OUTBACK request to initiate CCRN process (rpc).

- 10) Bangladesh – S.Khatun -- request outstanding with S.Ryu, TACO.

- 11) Accra, Ghana – on hold -- J.Yarney, gyne onc attended fellowship with Fyles, PMH Toronto.

- 12) Chile – R.Correa – no further news from G. Stuart (mentor).

- 13) Puerto Rico – no further input from ref. Kunos.

- 14) Czech Rep. – no further input from ref. Mell.

- 15) Colombia – R.Pareja – no further input from ref. MDAnderson.

- 16) Jordan – Fyles will investigate and provide input.

Review and Site Visit Checklist: (*distributed beforehand*)

Documentation re: indemnity & insurance will be collected at site review visits.

Question re: language (English) to be added to Checklist (**action:** MB).

Checklist undergoing review and revisions. (**action:** Small)

All asked to review and submit suggested edits.

Capability questions re: indemnity & insurance & safety reporting added to initial outreach from CCRN. (**action:** Bacon)

Results of Harmonization Committee indemnity & insurance initiative to be shared at next CCRN meeting. (**action:** Polleis/Stonebraker)

Finances and FUNDING (*new and unresolved items*):

Initial \$\$ (IGCS \$20,000. & GCIG \$20,000.). Balance +/- \$7000.

IGCS to be asked for another contribution (**action:** Kitchener).

- i. Suggestion – add IGCS logo to CCRN materials. **Unresolved.**

GCIG to be asked to match additional IGCS contribution again (**action:** Kitchener).

Grants to CCRN sites – submission form to be developed (**action:** Kitchener)

Other funding sources suggested:

- ii. Global Health – Trimble/Gross (**action:** Kitchener)
- iii. FIGO and WHO (**action:** Quinn)
- iv. Societies: SGO, SOGC, BGCS, etc (**action:** ??)

CCRN Status – Overview – Discussion:

Successes – failures – discouragement – kudos.

Sites recommended by lead groups vs ad hoc selection.

Culture and language considerations.

Address trials' and lead groups' limitations and obstacles.

Explore possible partnerships and international links (altruistic vs self-interest) to seek and foster enthusiastic sites and investigators:

- NCI Global (Gross)
- MD Anderson network (Eifel & Jhingran)
- EUDRA mentoring (Scholl)
- ECRA network (EU funded – experienced monitors) (Scholl)
- International mentoring committee?? (Thomas)

Should GCIG CCRN provide trainers/training?

- infrastructure, data management, regs, ethics, etc.

NEED TO SEE SOME ACCRUAL.

QA and SOPs : (*SOPs distributed beforehand*)

CCRN reps. added to overall GCIG QA initiative (c/o Quinn) and GCIG Membership Committee (Gaffney). OSLD question has been added to GCIG Membership Application and Membership Review forms.

ROSTERS: (review)

CCRN RT QA site reviewers: Gaffney, Small, McCormack, Narayan, Mirza, Kunos, Mell, Jhingran, Chadha.

Harmonization Ops site reviewers: Bacon, Martyn, Stonebraker, Votan, Aotani, Carty, Negrouk, others considering (for some, availability limited by day jobs)

RPC issues: (nothing new)

RPC questionnaire, at the end states: "For cervical cancer treatment only, please fill in this form." Needs clarification on the questionnaire. We will modify this section upon next set of amendments for the form. Changes require personnel time from our RPC colleagues, and hence we will try to be cognizant of their time. (**action:** pending)

General Assembly:

An update regarding the status of the CCRN was reported to the GCIG Exec-BoD on Nov.15th (Small) and will be provided to the General Assembly on Nov.17th (Kitchener).

Other business:

- 1) Cervix Cancer Brainstorming day, Nov. 2014 GCIG – suggestions to Gaffney & Small (on the Scientific Planning Committee)
- 2) GCIG CCRN creation, development , progress and obstacles --- manuscript to be developed (**action:** HK, DG, BS) for IJGCS.

ADJOURN

Next Meeting: May 2014, Chicago, USA

Respectfully submitted: Monica Bacon, GCIG Ops & Secretary-Treasurer.