



v. June 2016

## GCIG Harmonization Committee Representative Travel Support Application

GCIG will award a **travel grant** for one non-clinical harmonization committee delegate (Ops or Stats) per GCIG member group to attend a GCIG meeting once per calendar year. Applications must be submitted at least **3 months prior to the meeting**. Economy (lowest fare) travel bookings are expected. Requests will be assessed and travel grants will be awarded on a case-by-case basis. Applicants will be notified of approval (or not) within one month of receipt of application.

**Amount limits: 1000.CAD for North American & European attendees to N.America & Europe; \$2000.CAD for Australasia attendees to N.America & Europe; vice versa for attendance in Australasia.**

**Eligibility:**

- Non-Clinician delegate (statistician, operations, data manager);
- Attending/registered harmonization delegate representing a dues-paying GCIG member group; NOT reimbursed if claimant does not in fact attend Harmonization meetings.
- **Submit receipts, travel tickets and boarding passes (for air travel) with completed GCIG Expense Claim Form within one month after attendance.**

Please complete and return the form to Monica Bacon at ops.gcig@gmail.com

**Applicant Information:**

Name & role:		Member GCIG Cooperative Group:	
Email:		Phone:	
Address:			

**Request:**

Date of GCIG Meeting:	
Amount Requested:	