

Reviewer

	User's name
1	Admin
2	Admin
3	Admin
4	Admin
5	Admin
6	Admin
7	Admin
8	Admin
9	Admin

Comments

The sheet "Summary" have formulas, don't change any cell or modify the layout.

The sheet "Lead" is identified for the expenses on the lead office managing the Protocol administration, in case of a lead office is in place with a monitoring site, please distribute the expenses accordingly to have identified the expenses on the lead and on the site.

This File is created for 3 sites, if you need additional sites, please contact Adriana Chavez-Blanco, at Mexico, to request additional monitoring sheets

The "Per Patient" sheet is on discussion, and keep in the file for reference, the information loaded in this sheet do not accumulate to the total in the "Summary" sheet

If you need more years for your budget, please contact Adriana Chavez-Blanco, at México, to request the changes on your file

The file was created thinking in keep simple, so, the quantity cells are used as reference data, and get summarized in the "Summary" sheet, but don't have formulation to assign value in USD. You need to allow the data in quantity and input the amount in USD

The information should be reviewed by your accounting team, mainly thinking in the indirect costs and expenses charged by accruals and allocations

All the USD amounts must be populated in full rate, don't use thousands

The FTE Expenses, populate the hours by each position from the columns C to G, then populate the rate per hour in the column "I". Then populate the inflation per each year from the cell J83 to M83. The formula will calculate the total per year.