



FINAL

GYNECOLOGIC CANCER INTERGROUP (GCIG)

MEMBERSHIP -- GENERAL ASSEMBLY

FRIDAY, OCTOBER 28, 2016, 1:15PM – 2:30PM

LIBERDADE I ROOM, DOUBLETREE FONTANA HOTEL, LISBON

CHAIR: ANDRES POVEDA

PAST CHAIR: BILL SMALL

MINUTES

PRESENT: [as per sign-in sheets]

A.Poveda (Chair), W.Small (Past Chair & Chair Membership), E.Pujade-Lauraine (past-past-Chair non-member Director), G.Stuart (non-member Director & Chair FWG), J.Vermorken (non-member founding Director), M.Bacon & K.Bennett (Sect'y/Treas/Ops),

MEMBERS:

AGOG: Ochiai, Chang, Yang, Lai, Vallikad

AGO Au: Zeimet

AGO: Reuss, Polleis, Baumann, Marme, Harter, Mahner, Hilpert

ANZGOG: Brand, Scott

BGOG: Vuylsteke, Peeraer, Hombrouck, Concin

CCTG: Hirte, Tu, Provencher, Plante

COGi: Berek, Fantl, Folkins, Longacre

DGOG: Creutzberg, Bekkers, Witteveen, Verhoeven

EORTC-GCG: Ottevanger, Scholl, Negrouk

GEICO: Gonzalez, Levin, Mallol, Guerrero, Oaknin

GICOM: Gallardo, Chavez, Cantu

GINECO: Paoletti, Ray-Coquard, Kurtz

G-GOC: Frumovitz

GOG: Miller, Mannel, Birrer, Monk, Stonebraker

GOTIC: Fujiwara, Takahushi, Hasegawa, Nagao, Oda

ICORG: Sapetta-Rebow

ISGO: Safra, Sagi, Tsoref

JGOG: Takano, Mandai, Kagimura, Enomoto, Yanaihara

KGOG: YM Kim, Nam

MaNGO: Katsaros, Ferrero

MITO: Bryce, Baldassarre, Mezzanzanica, Fernandina, Bagnoli (scholar)

NCRI: McNeish, Banarjee, Farrelly, McCormack, Ledermann

NOGGO: Sehouli, Mustea, Keller, Woopen

NSGO: Avall-Lundqvist, Bjorge, Roennengart, Nottrup, Auranen

PMHC: MacKay, Fyles, Lheureux

RTOG: Gaffney

SGCTG: Glasspool, Sadozye, Paul, Sundar, Gourley

SGOG: Shi (scholar)

NAT'L AUTHORITY:

NCI-US: Kohn, Gershenson, Temkin, Lee

LIAISONS:

ISSTD: Seckl

ISGyP: Millan

IGCS: Covens

SGO/ASCO:

(Regrets: ENGOT, WSN, TACT, BIG, H&N, FIGO)

INDUSTRY PARTNERS:

AstraZeneca: del Puerto, Brady

Elekta: de Bekker

Pfizer: Potier

Pharmamar: Munoz

Roche: Dolado, Carrer

Tesaro: Agarwal

Varian: Park

Zeria: Kato

(Regrets: Advaxis, Lilly, Immunogen)

OBSERVERS:

India: Mukhopadhyay

SAKK: Heinzelmann

Brazil: Tsunoda, Nunes

Chile: Correa

Welcome and Introductions

Poveda

COI declarations – none voiced.

Additions to Agenda: none voiced.

Secretariat Report

Operations

Bacon

- G.A. minutes June 2016. Motion: Gaffney; Seconded: Harter; all in favour.
- Finances (& outstanding dues) fully reported to Exec. BoD.
- Travel Support (8).

Webmaster

Bennett for Cummings

- Website update (slides **posted** on website)
- Evaluation Forms exchange for Attendance certificates
- Bibliography/Publications/manuscripts/presentations– updates

Membership Committee Report:

Small/Stuart

Applications:

AGOG accepted;

EVA refused – not a co-operative “group”; not fulfill GCIG criteria.

NRG/GOG/RTOG status – pending clarification.

G-GOC – issues to be addressed directly.

External audits – questioned on Membership Review Form.

Clarification of meaning: **operational audits**.

Mentors' updates:

: new groups – AGOG (declined mentor).

: Poveda – South America – further progress expected with CCRN Symposium in January 2017

Oza - India (IGORN) – nothing new.

Ledermann – Singapore – nothing new.

Sehouli – Arabia – continuing to move towards co-operative group research.

Industry (Poveda) –met with Executive Officers on Oct. 28/16 at 12:30pm.

GCIG Citations manuscript submitted for publication.

Executive – Board of Directors Report:

Poveda

- Non-Director member – although not a “Director”, Harter (as current Nominations working group --- Chair) to be invited to join Executive Committee.
- 2016 Annual Evaluations of Secretariat in progress.
- Extend term of Chair-elect to 2 years? – under discussion.
- Scholar Travel Awards – piloted – continue?? Under discussion
- Venue and dates for GCIG autumn 2018 – Kyoto – under discussion.
- IGCS Council liaison (GCIG- Berek previously confirmed)
Add Gaffney as CCRN specific liaison.
- Pujade-Lauraine nominated/accepted to join Exec Committee as a non-member Director.
- Chair-elect nomination due in Spring 2017.
- Megadatabase, QA, Education -- working groups activated.

- GCIG Publications must mention GCIG (at least in the title).
- Slides must include GCIG logo (at least intro slide).

- Outcomes of Strategic Planning (outstanding)

Principles of Independence -- pending revision/update **action:** Small/Thigpen/Brand/Kohn

Meetings – re: Consensus Conferences & Brainstormings:

Policy to be drafted for next meeting. **action:**Gonzalez,Ottevanger,Marth

Member Groups: Updates invited

Full members: AGO-Au, AGO, ANZGOG, BGOG, CCTG (NCIC), COGI, DGOG, EORTC-GCG, G-GOC, GEICO, GICOM, GINECO, GOG, GOTIC, ICORG, JGOG, KGOG, MaNGO, MITO, NCRI, NOGGO, NSGO, PMHC, RTOG, SGCTG, SGOG.

Provisional Members: AGOG, ISGO

Governmental/Reg. Authorities: Full Member: NCI US

Industry Partners: ASTRA-ZENECA, ELEKTA-NUCLETRON, ELI LILLY, PFIZER, PHARMAMAR, ROCHE (Genentech), TESARO, VARIAN, ZERIA

Liaisons: ISSTD, ASCO/SGO/ICEC/HVO, IGCS, ISGyP

Observers/Interested: SAKK, India, Brazil/EVA

REPORTS:

Disease Sites:

Endometrial Cancer (+ GTD):

- Committee report (**posted** on website) **Greggi/Creutzberg**

Cervix Cancer (+ vulvar, vagina):

- Committee Report (& manuscript status) (**posted** on website) **Monk/Casado**
- Cervix Cancer Research Network (CCRN) report (**posted** on website) **Gaffney/Ryu**

Ovarian Cancer:

- Committee report (**posted** on website) **Gonzalez/Okamoto**
- 5th OCCC publications update – manuscripts submitted **Ochiai/Okamoto/Stuart**

Harmonization: Committee Report:

- Operations (**posted** on website) **Stonebraker/Votan**
- Statistics (**posted** on website) **Nam/Reuss**

Translational Research: Brainstorming Report: (**posted** on website)

Scott/Gourley/Mezzanzanica

Rare Tumours: Committee report : (**posted** on website)

Ledermann/Scott

Symptom Benefit: Committee report (ov., en., cx., elderly, survivorship, QoL, etc)

(**posted** on website)

Hilpert/Kurtz

Phase II: Committee report: (**posted** on website)

Kohn/Mirza

Megadatabase Working Group: report (**posted** on website)

Glasspool/Nam

Quality Assurance Working Group: report (**posted** on website)

Bryce/Brand

Education Working Group: report (**posted** on website)

Berek

Finances Working Group report – Stuart, McNeish, Oza, Berek, Mirza, Small, Vermorken (& Exec Comm. reps: Poveda, Pujade, Fujiwara, Brand, Gaffney)

Budget Projection provided by book-keeper; Revised format will be requested.

SOPs of activity & Responsibilities -- To be presented at next meeting.

Proposals –

Increase fees of member groups?

Increase fees of Industry Partners?

Number of reps per group & possible registration fee; for further discussion.

Recommendation:

Maintain a bank balance of 2 years worth of “operational” costs.

Recommendation:

Formation of a sub-group to coordinate solicitation of Industry Partners.

Banking recommendations: **outstanding issues**

Address investment (GIC) – due for re-invest;

Address “Savings Account” balance;

Specify Projects;

Identify Growth & Contingency Planning.

Constant consideration of NON-PROFIT status in acquiring and dispersing funds.

Nominations Working Group report --

Harter, Sagae, Joly, Ray-Coquard, Lorusso, Small

Proposals: slides presented

SOPs of activity and Responsibilities – in progress

ADJOURN late

Respectfully submitted: Monica Bacon, GCIG Ops

Next Meetings:

- June 1-2, 2017 Chicago (pre-ASCO)
- November 2-3, 2017 Vienna (pre-ESGO Nov 4-7, 2017)
- May 31 – June 1, 2018 Chicago (pre-ASCO)
- **????** October 17-18, 2018 Kyoto (pre IGCS Oct 19-21, 2018)
- May 30 - 31, 2019 Chicago (pre-ASCO)
- November 2019 ???
- May 28 – 29 , 2020 Chicago (pre-ASCO)