



**FINAL**

**GCIG HARMONIZATION COMMITTEE**

**DoubleTree Hotel, Chicago, IL, USA**

***Please sign in on attendance sheets***

**Thursday, June 1, 2017, 4:30pm – 6:00pm – LaSalle II Room**

**Operations/Data Management: Stonebraker (Chair) Votan (co-Chair)**

**AGENDA**

**Welcome and Introduction:**

**Minuter:**

**New members:**

**Guests:**

**Conflicts of Interest (COI) declarations:**

**Additions to agenda:**

**Approval of Minutes/Report: Oct. 2016 (posted on GCIG website)**

**Motion: \_\_\_\_\_ Second: \_\_\_\_\_**

**Ongoing Business**

- |  |                          |
|--|--------------------------|
| <b>a) Budgeting in Intergroup trials</b><br>Checklist template                           | Farrelly, Chavez, Berger |
| <b>b) Communication in Intergroup trials</b>   | LeFur                    |
| <b>c) Intergroup Agreement</b>   | Carty, LeFur             |
| <b>d) Lead group matrix activity (participation)</b><br>Discussion regarding 2 documents | Verhoeven                |
| <b>e) Insurance/indemnity</b><br>Update on publication                                   | Polleis (Keller, Berger) |
| <b>f) Group contacts and summaries</b>   | Keller (Hiltz)           |
| <b>g) Guidebook</b>  | Blattler                 |

- |   |                           |
|---|---------------------------|
| h) <b>Mentoring</b>   | Stonebraker, Votan, Bryce |
| i) <b>Essential documents</b><br>Status of web-posting and usage                    | Sapetto-Rebow, Berger     |
| j) <b>ENGOT liaison report</b>  | Elser                     |
| k) <b>Rules and responsibilities</b><br>Harm Reps<br>Harm Committee and WG Liaisons | Stonebraker (Votan)       |

**New Business**

**AOB**

Adjourn

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**Friday, June 2, 2017, 8:00am – 9:30pm – LaSalle II Room**

**JOINT: OPERATIONS AND STATISTICIANS**

Stonebraker (Ops) Nam (Stats)

**AGENDA**

**Welcome and Introduction:**

**Minuter:**

**New members:**

**Guests:**

**Conflicts of Interest (COI) declarations:**

**Additions to agenda:**

**Approval of minutes/report – Oct. 2016 (posted on GCIG website)**

**Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_**

**Website and Harmonization page**

**Liaison reports:**

|   |                   |
|---|-------------------|
| <b>Exec-BoD</b>                         | Stonebraker/Nam   |
| <b>Ovarian Cancer Committee</b>         | Levin/Embleton    |
| <b>Endometrial Cancer Committee</b>     | Adema/Tu          |
| <b>Cervix Cancer Committee</b>          | Stonebraker/Reuss |
| <b>Translational Research Committee</b> | LeFur/Brady       |

**Rare Tumours working group**  
**Symptom Benefit working group**  
**Phase II working group**  
**CCRN**  
**QA Working Group**  
**Meta-Analysis Working Group**  
**Education Working Group**  
**Nominations Working Group**  
**Finance Working Group**

Farrelly/Nam  
Polleis/Gebski  
Blattler/Paul  
Choi/Nam  
Bryce/Votan  
Carty/Paoletti  
Chang/Chavez

**Ongoing Business:**

**Publication status**

Bryce

**GCIG studies**

**a. Lead group issues**

**New Business:**

**AOB**

**Adjourn**