

# Harmonization Committee Operations

June 1, 2017

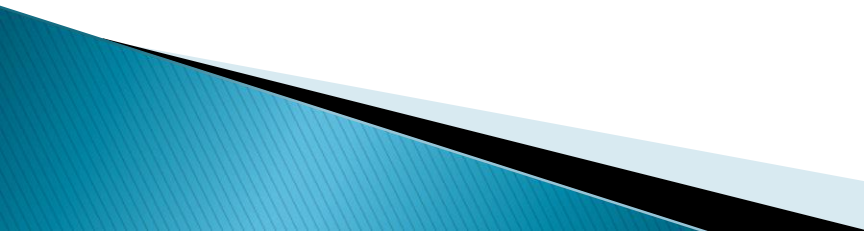
# Harmonization Committee

- ▶ **Budgeting in Intergroup trials** – presentation of current version of restructured Checklist Template

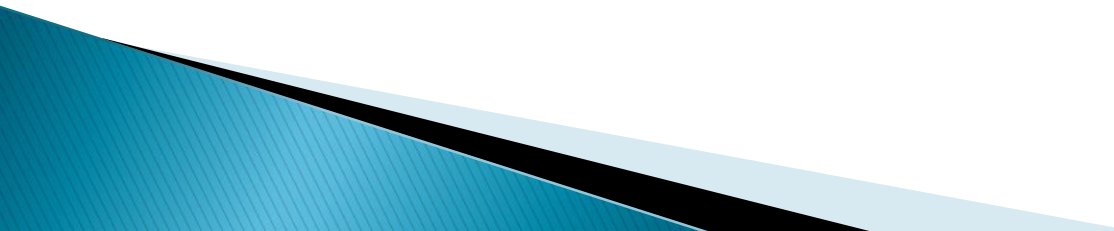
## Action Item

To provide final comments to the Working Group by July 1<sup>st</sup> then posting to the Harmonization Guidebook.

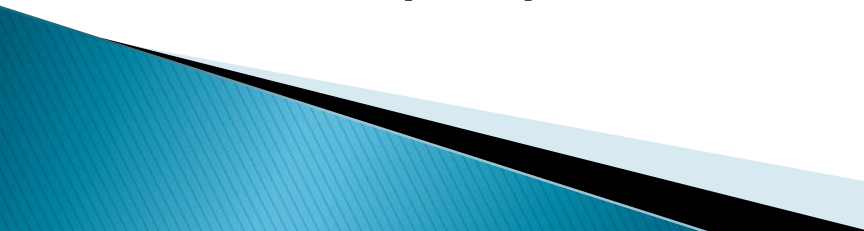
# Harmonization Committee

- ▶ **Communication in Intergroup Trials**
  - ▶ A communication plan is paramount in the success of Intergroup protocol collaboration and participation
  - ▶ Current draft is being circulated among the members
  - ▶ Final version to be posted shortly
  
  - ▶ **Essential Documents**
  - ▶ Essential Documents Checklist posted
  - ▶ Feedback is being solicited
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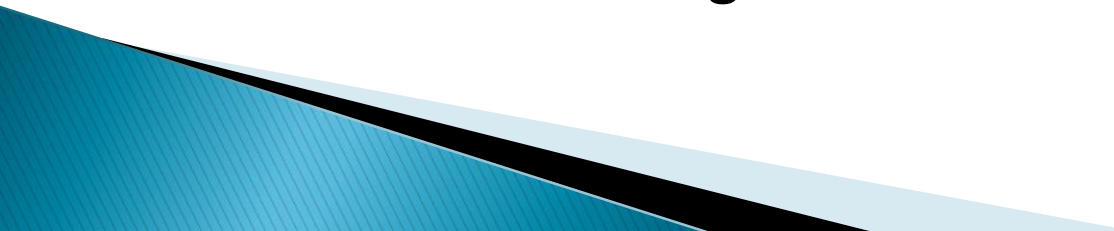
# Harmonization Committee

- ▶ **Insurance and Indemnity Manuscript**
  - ◀ Manuscript was shared with Harmonization Committee for comments on February 23rd, 2017
  - Planned to submit the paper to Int J Gynecol Cancer in June 2017
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# Harmonization Committee

- ▶ **Lead Group Matrix Activity**
  - ▶ Two documents exist:
  - ▶ Harmonization-focused Matrix tool with multiple variables (accrual, target accrual, participating groups)
  - ▶ GCIG List of Studies to show investigators available trials
  - ▶ Harmonization rep, GCIG Administration and Webmaster to work together to produce one multi-purpose document.
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# Harmonization Committee

- ▶ **GCIIG Clinical Trial Agreement Template**
  - ▶ Version 3-22Jul2016 is posted and available for Groups' use
  
  - ▶ **Mentoring and Welcome Package**
  - ▶ Updated Mentoring Assignments-ongoing process
  - ▶ Welcome package posted to the Website
  - ▶ Checklist in development to aid the mentoring process
  - ▶ Held an overview orientation session for two new members and will expand the process in the future. Mentors were assigned to both.
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# Harmonization Committee

- ▶ **ENGOT Liaison Report**
  - ▶ Updates presented
  - ▶
  - ▶ **Harmonization Reps and Liaisons Responsibilities**
  - ▶ Roles and Responsibilities for Harmonization Rep and Liaisons draft documents presented for discussion with plans to incorporate into mentoring package
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# Harmonization Committee

## OPS and Stats

- ▶ Report from the Meta-Analysis Working Group
  - ▶ Harmonization will actively participate in the Working Group, with focus on the Data Sharing Agreement
  - ▶ Website Working Group formed
  - ▶ Thank you to Bjung Ho Nam for his chairmanship of the Stat Group
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