



v. November 2018
Submitted to EXEC BoD: November 2018
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MENTORING GUIDELINES

The by-laws of the GCIIG state that to be admitted as a member of the GCIIG, an applicant member group shall complete and submit to the Membership Committee, an application for membership in such form as may be approved from time to time by the Board.

Trials groups who express an interest in joining the GCIIG are invited to become *Observer* members

An *Observer* member may send one representative to a meeting as an observer for up to one year or more at the discretion of the Chair, following which an application for membership is required in order to continue any further participation.

It has proven valuable for potential members (or Observer members) to receive guidance on the principles of GCIIG trials, the mechanism of trial participation, and the operating principles of the GCIIG from a designated full member group familiar with such details. This mentor will be identified by the Executive Board at the time of initial application to provide mentorship to enable a smooth transition from potential membership to full membership. One mentor from the Executive Board and one mentor from the Harmonization Committee will be assigned to each potential member group. Where possible, mentors should be fluent in the language of the potential member group.

A report to the Membership Committee on potential members should be made available for each Executive meeting.

Appointment of mentors by the Board should coincide with acceptance by the Membership Committee of a group for potential member status and end following admission or otherwise to full member status.